

Minutes of the Annual Meeting held May 7, 2019 in the Milford Central School Cafeteria. Meeting called to order by the District Clark, Brenda Lang at 7:02 p.m. The Pledge of Allegiance was recited and then Mrs. Lang did a roll call of the board members.

**BOARD OF EDUCATION PRESENT:** President Susan Ward, Vice-President Marion Mossman, Nicholas Green, Julie Hall, Matthew Jahnke (7:03 p.m.), and Jeffrey Kenyon.

**Absent:** Kenneth Stanford

**ALSO PRESENT:** Superintendent Mark Place, Director of Instructional Services and Dean of Students Teresa Glavin, School Business Manager Marissa Christensen, Brenda Lang, Jamie Bliss, Joanne Bliss, Christopher Cottrell, Cindy Campbell and John Jacobsen.

Mr. Jahnke arrived at 7:03 p.m.

Mr. Place announced the names of the five candidates running for office; Jamie Bliss, Daniel Lang, Marion Mossman, Kenneth Stanford and William Ward.

Mr. Place then presented the budget and opened the floor for discussion.

Moved by Ms. Mossman, seconded by Mrs. Hall, to adjourn the meeting at 7:25 p.m. until 2:00 p.m. on Tuesday, May 21, 2019 when the polls open for voting on the proposed budget and resolutions. All in favor, motion carried.

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Minutes of the Milford Central School Board of Education meeting held Thursday, May 7, 2019. Meeting called to order at 7:31 p.m. by President, Susan Ward.

**BOARD OF EDUCATION PRESENT:** President Susan Ward, Vice-President Marion Mossman, Nicholas Green, Julie Hall (7:19 p.m.), Jeffrey Kenyon, and Matthew Jahnke.

**ABSENT:** Kenneth Stanford

**ALSO PRESENT:** Superintendent of Schools Mark Place, Dean of Students/Directory of Instructional Support Teresa Glavin, Business Official Marissa Christensen, Brenda Lang, two Milford Teachers Association Members, a community member and two Milford Central School students.

Moved by Mr. Green, seconded by Ms. Mossman to accept the consent agenda as followed:

1. Minutes from the Board of Education meetings of April 11, 2019  
All in favor, motion carried.

**Principal's Report**

**Old Business:**

1. Capital Project 2019 Update-Mr. Place informed the Board if we receive qualified bids tomorrow for Phase 1 of the project a special board meeting would need to be call to accept the bids. If no qualified bids are received, Phase 1 of the building project will not begin until the summer of 2020.

Consent  
Agenda

Principal's Report

Mr. Place also reported that the engineers have determined the best course of action to repair the heating problems in the wing would be to remove the roof, insulate, and then replace the roof.

2. New Board Member Orientation
3. Exemption of Village Parcels from Taxes
4. Exit Interviews will be removed from agenda and the policy committee will take it over

#### **Routine Consent:**

Moved by Mr. Green, seconded by Mrs. Hall to approve the following:

- Adopt the DCMO BOCES Cooperative Purchasing Services resolution for 2019-2020 school year (Attachment A).
- Adopt the DCMO BOCES Generic Cooperative Purchasing resolution for the 2019-2020 school year (Attachment B).
- Adopt the DCMO BOCES Food and Cafeteria supplies Cooperative Purchasing resolution for the 2019-2020 school year (Attachment C).
- Accept contract from Otsego County for a Preventive Services Caseworker.
- Appoint Lori Henry as a substitute Detention Monitor effective April 25, 2019.
- On the recommendation of Mark Place, Superintendent of Schools, and in accordance with Section 4.5 of the Rules and Regulations of the Civil Service Law, upon the recommendation of the Superintendent of Schools does hereby permanently appoint Charles Weaver as food service helper effective May 25, 2019.
- On the recommendation of Mark Place, Superintendent of Schools, and in accordance with Section 4.5 of the Rules and Regulations of the Civil Service Law, upon the recommendation of the Superintendent of Schools does hereby permanently appoint Crystal Couse as food service helper effective June 9, 2019.
- On the recommendation of Mark Place, Superintendent of Schools, and in accordance with Section 4.5 of the Rules and Regulations of the Civil Service Law, upon the recommendation of the Superintendent of Schools does hereby permanently appoint Chad Burdick as Bus Driver-Mechanic effective July 1, 2019.

All in favor, motion carried

#### **Set Aside:**

Moved by Mr. Green, seconded by Mrs. Hall to appoint Cwyner and Company per the RFP for external auditing services. All in favor, motion carried.

Tenure appointments for Jill Accordinio, Jennifer Scott and Alicia Flint, and resignation of Carol Kessler for retirement moved executive session.

#### **Public Comments:**

Mr. Cottrell asked about yearbooks for the current Board of Education and new Board Members.

DCMO BOCES  
Cooperative  
Purchasing Services

DCMO BOCES  
Generic Cooperative  
Purchasing

DCMO BOCES  
Food & Cafeteria  
Supplies

Contract Preventive  
Services Caseworker

Appoint:  
Henry, Lori  
Detention Monitor

Permanent  
Appointment  
Weaver, Charles  
Food Service Helper

Permanent  
Appointment  
Couse, Crystal  
Food Service Helper

Permanent  
Appointment  
Burdick, Chad  
Bus Driver-  
Mechanic

Appoint:  
Cwyner & Company  
External Auditing  
Services

Public Comments:  
Christopher Cottrell

**RESOLUTION OF BOARD OF EDUCATION**

**COOPERATIVE PURCHASING  
SCHOOL YEAR 2019-2020**

**WHEREAS,**

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,**

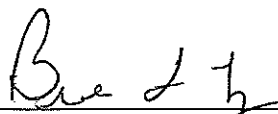
That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**CERTIFICATION OF DISTRICT CLERK**

I, Brenda L. Lang, District Clerk of the Milford Central School Board of Education, hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on May 7, 2019.

  
\_\_\_\_\_  
Signature of District Clerk

5-8-19  
\_\_\_\_\_  
Date

**RESOLUTION OF BOARD OF EDUCATION**

**GENERIC  
SCHOOL YEAR 2019-2020**

**WHEREAS,**

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

**BE IT FURTHER RESOLVED,**

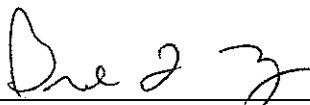
That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

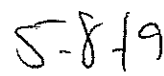
**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**CERTIFICATION OF DISTRICT CLERK**

I, Brenda L. Lang, District Clerk of the Milford Central School Board of Education, hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on May 7, 2019.

  
\_\_\_\_\_  
Signature of District Clerk

  
\_\_\_\_\_  
Date

**RESOLUTION OF BOARD OF EDUCATION**

**FOOD and CAFETERIA SUPPLIES  
SCHOOL YEAR 2019-2020**

**WHEREAS,**

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,**

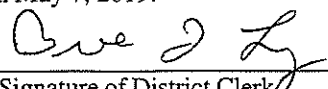
That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

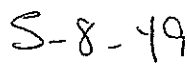
**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**CERTIFICATION OF DISTRICT CLERK**

I, Brenda L. Lang, District Clerk of the Milford Central School Board of Education, hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on May 7, 2019.

  
\_\_\_\_\_  
Signature of District Clerk

  
\_\_\_\_\_  
Date

Executive Sessions  
Particular  
Person/Persons and  
Negations

Tenure  
Accordino, Jill  
Art Teacher

Tenure  
Scott, Jennifer  
Elementary Teacher

Tenure  
Flint, Alicia  
PE/Health Teacher

Resignation  
Kessler, Carol  
for retirement

### Public Comments:

Ms. Mossman informed the Board posters created by MCS students in Mrs. Accordino's art classes will be displayed at Foothills on Thursday, May 9, for Mental Health Awareness Month. Ms. Mossman invited everyone to attend from 6 – 8 p.m. for a presentation called Mental Health Superheroes by Sweethearts & Heroes.

Ms. Mossman reminded the Board that it is Teacher and Nurse Appreciation Week. On behalf of the Board of Education, she expressed her gratitude and appreciation to our teachers and nurse.

Moved by Mr. Green, seconded by Mrs. Hall to enter executive session at 8:01 p.m.

Moved by Ms. Mossman, seconded by Mr. Jahnke to exit executive session at 8:45 p.m.

Moved by Mr. Green, seconded by Mr. Jahnke to approval the following:

- On the recommendation of Mark Place, Superintendent of Schools, and in accordance with Education Law Section 3012 Part 30.3 of the Rules of the Board of Regents, Jill Accordino is hereby appointed tenure in the Art tenure area. The tenured service shall begin on September 1, 2019. The appointee permanently is certified in Art certification area.
- On the recommendation of Mark Place, Superintendent of Schools, and in accordance with Education Law Section 3012 Part 30.3 of the Rules of the Board of Regents, Jennifer Scott is hereby appointed tenure in the Elementary tenure area. The tenured service shall begin on September 1, 2019. The appointee is professionally certified in the Early Childhood Education Birth-Grade 6 certification area.
- On the recommendation of Mark Place, Superintendent of Schools, and in accordance with Education Law Section 3012 Part 30.3 of the Rules of the Board of Regents, Alicia Flint is hereby appointed tenure in the Physical Education and Health tenure areas. The tenured service shall begin on September 1, 2019. The appointee is professionally certified in the Physical and Health Education certification area.

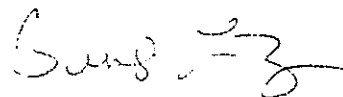
All in favor, motion carried.

- Moved by Mr. Green, seconded by Mrs. Hall to accept letter of retirement, with regrets and gratitude for twenty four years of service, of Carol Kessler, as a Licensed Teaching Assistant, as of June 30, 2019.

All in favor, motion carried.

Moved by Mrs. Hall, seconded by Ms. Mossman to adjourn the meeting at 8:47 p.m. All in favor, motion carried.

Respectfully Submitted,



Brenda L. Lang  
District Clerk