

Minutes of the Milford Central School Special Board of Education meeting held Thursday, August 22, 2019. Meeting called to order at 7:05 p.m. by President, Marion Mossman.

BOARD OF EDUCATION PRESENT: President Marion Mossman, Vice-President Nicholas Green, Matthew Jahnke, and William Ward.

ABSENT: Julie Hall, Jeffrey Kenyon and Kenneth Stanford

ALSO PRESENT: Superintendent of Schools Mark Place, Dean of Students/Director of Instructional Support Teresa Glavin, Business Office Marissa Christensen, Brenda Lang, Beatrice Webb, and a community member.

Moved by Mr. Green, seconded by Mr. Ward to accept the consent agenda as followed:

1. Minutes from the Board of Education meeting of July 29, 2019
2. April-June 2019 Internal Claims Report

All in favor, motion carried.

Superintendent's Report

1. Catskill Area School Study Council School Boards Institute, Governance and Finance Training September 20 & 21, 2019 at SUNY Oneonta
2. Capital Project Update
3. David Rowley – Board Development
4. Public Hearing for District SAVE Plan scheduled for September 4, 2019 at 7:00 p.m.

Principal's Report

Old Business:

Moved by Mr. Green, seconded by Mr. Ward to exempt the following two parcels owned by the Village of Milford beginning 2020-2021 tax roll:

194.00-2-17-01 and 194.00-2.17.04

All in favor, motion carried

New Business:

Moved by Mr. Green , seconded by Mr. Ward

Amend minutes from January 17, 2019 meeting from:

Old:

Award the lighting bid to A.Treffeisen & Sons LLC of Oneonta in the amount of \$55,800. for Capital Outlay Project #47-11-01-04-0-010-011.

Amended to:

Award the lighting bid to A.Treffeisen & Sons LLC of Oneonta in the amount of \$75,700. for Capital Outlay Project #47-11-01-04-0-010-011.

All in favor, motion carried.

Moved by Mr. Green, seconded by Mr. Jahnke:

Upon the recommendation of the Business Manager that the Unemployment Reserve Fund can meet all current and pending unemployment claims and have at least \$129,000 remaining and is therefore overfunded by the same amount,

Consent Agenda

Superintendent's
Report

Principal's Report

Exempt two Village
Tax Parcels from
the tax roll as of
2020-2021

Amend
A. Treffeisen
Capital Outlay
Project
Lighting

Reserve Fund
\$129,000

And upon the recommendation of the School Attorney that the District may transfer surplus funds from the Unemployment Reserve Fund pursuant to GML 6-m(5) to any other reserve fund established pursuant to General Municipal Law,

**TRS Reserve Fund
\$59,000**

Moved by Mr. Green, seconded by Mr. Jahnke

RESOLVED, that the Unemployment Reserve Fund has excess funds in the amount of \$129,000 of which \$59,000 shall be transferred pursuant GML-6-m(5) to the Teachers' Retirement Reserve SubFund, and \$70,000 to the Tax Certiorari Reserve Fund established for 2019-2020 School Year retroactive to June 30, 2019. All in favor, motion carried.

**Tax Warrant
2019-2020**

- **Moved by Mr. Ward, seconded by Mr. Green to Issue the tax warrant in the amount of \$4,181,760 for the 2019-2020 school year.**

**Share
Arrangement for
Legion**

- **Discussed the possibility of a Share Arrangement for Legion.**

**Resignation:
Chase, Alexander
LTA**

Routine Consent:

Moved by Mr. Green, seconded by Mr. Jahnke to approve the following:

- **Accept letter of resignation from Alexander Chase, as a Licensed Teacher Assistant, as of August 30, 2019.**

**Appointment:
Woods, Cassie
Elementary
Teacher**

- **On the recommendation of Mark Place, Superintendent of Schools, and in accordance with Education Law Section 3012 Part 30.3 of the Rules of the Board of Regents, Cassie Woods is hereby appointed to a four year probationary status in the Elementary Teaching area. The probationary service shall commence on August 28, 2019 and expire on August 28, 2023. The appointee holds a Conditional Initial One Year Certificate in the Early Education Birth-Grade 2.**

Annual Salary \$38,348. plus master and graduate credits.

**Appointment:
Hall, Bevin
Teacher Mentor**

- **Appoint Bevin Hall as a teacher mentor for an elementary teacher, Cassie Woods, to be paid \$100 per month for the 2019-2020.**

**Appointment:
Saltmarsh, David
Aide**

- **"RESOLVED, that the Board of Education of the Milford Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law, upon the recommendation of Superintendent of Schools does hereby appoint David Saltmarsh to the position of full-time aide for a probationary period of one year commence on August 28, 2019 and to expire August 28, 2020.**

Salary of \$15,859.20 per year.

**Appointment:
Leon-Palm,
Carolyn
LTA**

- **On the recommendation of Mark Place, Superintendent of Schools, and in accordance with Education Law Section on 3012 and Part 30.3 of the Rules of the Board of Regents, Carolyn Leon-Palm is hereby appointed on four year probationary status in the Licensed Teaching Assistant effective August 28, 2019 pending NYS Certification pending fingerprint .**

Salary \$20,000. per year.

LOGIC Grant

- **Accept the LOGIC Grant for the Institute of Museum and Library Services in the amount of \$49,955.**

- Approve the 2019-2020 substitute list as attached.
 - Appoint the following to the position of CROP Activity Leader for the 2019-2020 school year to be paid \$17.00 per hour
 Accordino, Jill
 Ives, Diana
 Kenyon, Noreen
 Scott, Jennifer
 - Appoint the following to the position of CROP Peer Leader for the 2019-2020 school year to be paid \$11.80 per hour
 Hall, Cassidy
 Kilts, Brendon
 Konnick, Thomas
 O'Connor, Mackenzie
 - Appoint the following to the position of Substitute CROP Activity Leader for the 2019-2020 school year to be paid \$17.00 per hour
 Hacklin, Judith
 Polomcean, Kimberly
 - Appoint Judith Hacklin as a Substitute CROP Activity Assistant to be paid \$11.80 per hour for the 2019-2020 school year.
 - Approve the vacation buy back for Mark Place, 5 days @ \$515.71 per day for a total of \$2,578.55.
 - Approve to extend Tarrissa Jahnke's child rearing leave from September 18 until December 6, 2019 to on or about September 18 until February 2, 2020.
 - Approve the contract with ONC BOCES to provide food services of students in full day attendance within their facility for the 2019-2020 school year.
 - Appoint the following Substitute Summer CROP Activity Leaders from July 8 to August 2, 2019 to be paid \$17.00 per hour:
 Eggleston, Laura
 Lutz, Stephanie
 - "RESOLVED, that the Board of Education of the Milford Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law, upon the recommendation of the Superintendent of Schools does hereby appoint Lauren McNally a part-time food service helper for a probationary period of one year effective August 28, 2019 to be paid \$9,062.40 per year pending fingerprint clearance.
- All in favor, motion carried.

Set Aside:

Move the appointment of Philip Schultes as Assistant Boys' Varsity Soccer Coach for the 2019-2020 school to executive session.

Public Comment:

Mr. Ward informed administration that he was informed by a friend of his who is a teacher that The New York Times providing free newspapers to school districts via at grant.

Mr. Place replied he will have Mrs. Gregory look into it.

**Substitute List
2019-2020**

Appointment:
 Accordino, Ives,
 Kenyon, Scott
 CROP Activity
 Leader

Appointment:
 Hall, Kilts,
 Konnick,
 O'Connor
 CROP Peer
 Leader

Appointment:
 Hacklin,
 Polomcean
 Sub CROP
 Activity Leader

Appointment:
 Hacklin, Judith
 Sub CROP
 Activity Assistant

**Vacation Buy
 Back
 Place, Mark**

**Extended
 Child Rearing
 Leave
 Jahnke, Tarrissa**

**Contract with
 BOCES for Food
 Services**

Appointment:
 Eggleston, Lutz
 Sub Summer
 CROP Activity
 Leader

Appointment:
 McNally, Lauren
 Food Service
 Helper

**Assistant Boys'
 Varsity Soccer
 Coach**

Public Comment:
 Mr. Ward

**Executive Session
Particular
Person/Persons**

**Tabled Assistant
Boys' Varsity
Soccer Coach**

Moved by Mr. Green, seconded by Mr. Ward to enter executive session at 8:30 p.m. All in favor, motion carried

Ms. Webb, Mrs. Christenson, and a community member exited at 8:53 p.m.

Mrs. Glavin and Mrs. Lang exited at 8:55 p.m.

Moved by Mr. Green, seconded by Mr. Jahnke to exit executive session at 9:32 p.m. All in favor, motion carried.

Moved by Mr. Jahnke, seconded by Mr. Ward to table the appointment of Philip Schutles as assistant boys' soccer varsity coach for the 2019-2020 school year. All in favor, motion carried.

Moved by Mr. Jahnke, seconded by Mr. Green to adjourn the meeting at 9:33 p.m. All in favor, motion carried.

Respectfully Submitted,

**Brenda L. Lang
District Clerk**