

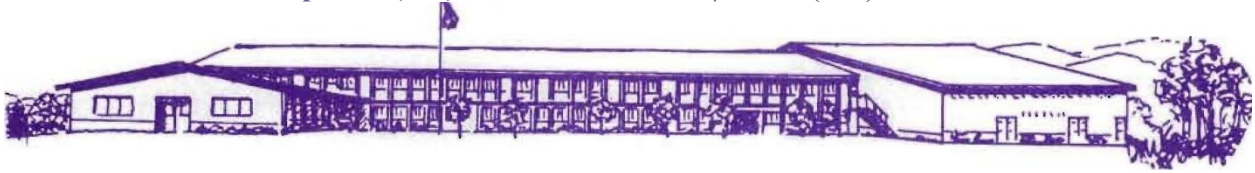
Milford Central School

Mark Place, Superintendent

PO Box 237 • West Main Street

Milford, NY 13807-0237

Telephone (607) 286-3341 or 3349 | FAX (607) 286-7879



TO: Board of Education
RE: Reopening Plan Update
DATE: October 6, 2020

On Tuesday, letters were sent home to families of students in grades PreK-5 regarding the reopening of school on October 13, 2020. The documents were meant to provide parents with updated changes to protocols, a flowchart to determine if their child should come to school, and examples of what the day would look like based on the child's grade level. The letter and documents are attached.

REOPENING PLAN UPDATES

Since the plan was written in July, we have continued to update our protocols and documentation. Here are the changes that have been made to the plan:

- **FACE COVERINGS:** Prior to the return of staff in September, we instituted a mandatory face covering protocol. The only exception while inside the building is when someone is alone in an office/classroom or when someone is seated for a meal. This change in protocol was based on the growing evidence that COVID19 is transmitted primarily through the air.
- **DISALLOWED FACE COVERINGS:** Again, based on the most current information and guidance from our local Department of Health, we are no longer allowing gaiters, bandannas, or face coverings with exhalation vents.
- **FACE COVERING BREAKS:** All face covering breaks will occur outside.
- **STAFF ATTESTATION:** Our plan originally was to have staff complete paper documentation of their attestation to the COVID19 questions; however, we quickly learned that process was too cumbersome. We are now using the Public School Works – Health Assistant program to have staff complete an electronic attestation prior to coming to work.
- **CROP:** Although we do not plan to do in-person CROP until after January 1, 2021, we are working to develop virtual activities for students.
- **ATHLETICS:** All fall sports are postponed until at least March 1, 2021. Decisions regarding basketball practices and conditioning activities will be decided by the Tri-Valley League by late-October or early-November.

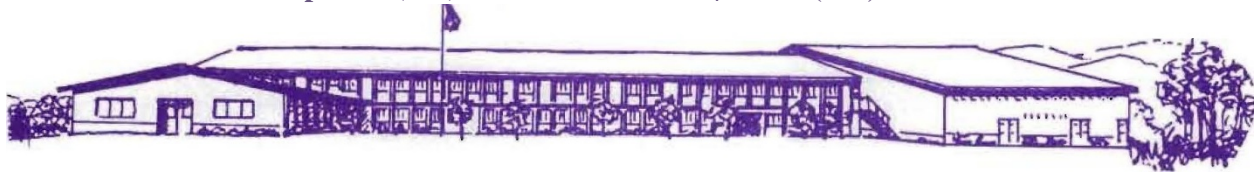
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Monday, October 5, 2020

Dear Parent/Guardian:

I hope that this letter finds you and your family doing well. As we prepare to reopen school for in-person instruction for students in grades PK-5, I am writing to provide you with the updated guidelines that will be in place when your child returns along with documents that summarize the information in our reopening plan.

- **Face Coverings:** Face coverings are required at all times on the buses and inside the building. The only exception is when students are seated for meals.
- **Disallowed Face Coverings:** Bandannas, gaiters, and face coverings with vents are not allowed.
- **Face Covering Breaks:** Teachers will schedule face covering breaks no less than once every hour. Breaks will occur OUTSIDE. Please make sure your child wears appropriate clothing to be outside.
- **Hand Sanitizing:** Hand sanitizers are available in every classroom and in the cafeteria. Children will be encouraged to use the hand sanitizer throughout the day under the supervision of staff.
- **Water Fountains:** We have replaced all of our water fountains to the type that accept water bottles. We encourage students to bring their own water bottles with their name on them.

Enclosed you will find two documents for your reference:

- “SHOULD I SEND MY CHILD TO SCHOOL?”
- “DAY IN THE LIFE:”

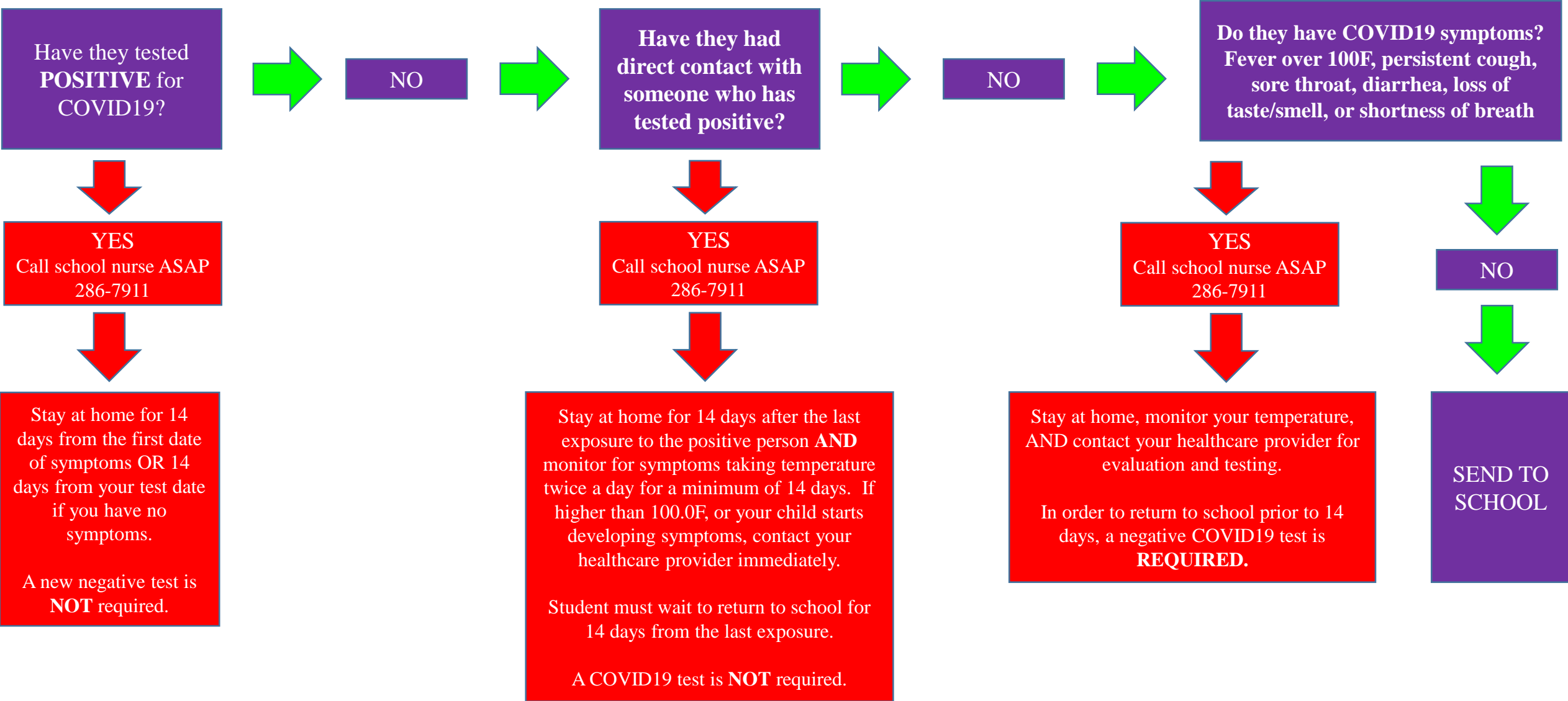
We are providing these documents to assist each family in knowing when to keep their child(ren) at home and to provide an overview of what the day will look like for students. A recording of our family town hall meeting will be posted on the school’s website and our official Facebook page (<http://www.facebook.com/milfordcentral>) by the end of the week.

We are Milford Strong! and we will get through these challenging times together. Stay well everyone!

Mr. Place, Superintendent



SHOULD I SEND MY CHILD TO SCHOOL?





DAY IN THE LIFE: GRADES PK-3

BEFORE LEAVING FOR SCHOOL

CONDUCT HEALTH ASSESSMENT ON EACH CHILD

- ☐ Do they have any of the following symptoms:
 - ☐ Fever above 100F
 - ☐ Cough
 - ☐ Loss of taste or smell
 - ☐ Fatigue/feeling of tiredness
 - ☐ Sore throat
 - ☐ Shortness of breath or trouble breathing
 - ☐ Nausea, vomiting, diarrhea
 - ☐ Muscle pain or body aches
 - ☐ Headaches
 - ☐ Nasal congestion/runny nose

If YES to any of these symptoms, DO NOT send your child to school. Contact the school nurse and your health care provider.

NURSE: 286-7911

CHECKLIST OF ITEMS TO BRING TO SCHOOL

- ☐ Face coverings (preferably two)
- ☐ Proper attire for going outside for breaks and physical education.
- ☐ Water bottle.
- ☐ Chromebook if requested by teacher.

RIDING THE BUS

- ☐ Face covering MUST be on at all times.
- ☐ Students will sit in assigned seats.
- ☐ Members of the same household will sit together.

EARLY DROP OFF – 7:30 – 7:50

- ☐ Drop off at the front cafeteria loop.
- ☐ Students are seated 6 feet apart.
- ☐ Face coverings are required at all times.

BREAKFAST – 7:50 – 8:00

- ☐ Breakfast is FREE to ALL students through at least 12/31/2020.
- ☐ Students on buses and in cafeteria who are eating breakfast will go to their classroom.
- ☐ Mrs. Jahnke's class will remain in the cafeteria
- ☐ Students will pick up a "Grab-n-Go" breakfast in the main lobby outside the PK-2 wing.

START OF SCHOOL DAY – 8:00

- ☐ All remaining students in cafeteria and on buses will go to their classrooms.

THROUGHOUT THE DAY

- ☐ Face coverings are required at all times.
- ☐ Teachers will schedule mask breaks no less than once every hour.
- ☐ Mask breaks will occur outside.

LUNCH

- ☐ Lunch is FREE to ALL students through at least 12/31/2020
- ☐ All grade levels will eat their lunch in the cafeteria and be socially distanced.
- ☐ The microwave will **NOT** be available.
- ☐ Any time a student is standing, they MUST have a mask on.

DISMISSAL FOR BUSES

- ☐ Grades PK-2 load buses at 2:50
- ☐ Grades 3 loads buses at 2:55

PARENT PICK UP – 2:55 – 3:10

PICKUP FROM THE CAFETERIA ENTRANCE

WALKERS

Dismissed at 3:02

FACE COVERINGS ARE REQUIRED AT ALL TIMES INSIDE THE BUILDING AND ON SCHOOL BUSES. GAITERS, BANDANNAS, AND FACE COVERINGS WITH VENTS ARE NOT ALLOWED



DAY IN THE LIFE: GRADES 4 & 5

BEFORE LEAVING FOR SCHOOL

CONDUCT HEALTH ASSESSMENT ON EACH CHILD

- ☐ Do they have any of the following symptoms:
 - ☐ Fever above 100F
 - ☐ Cough
 - ☐ Loss of taste or smell
 - ☐ Fatigue/feeling of tiredness
 - ☐ Sore throat
 - ☐ Shortness of breath or trouble breathing
 - ☐ Nausea, vomiting, diarrhea
 - ☐ Muscle pain or body aches
 - ☐ Headaches
 - ☐ Nasal congestion/runny nose

If YES to any of these symptoms, DO NOT send your child to school. Contact the school nurse and your health care provider.

NURSE: 286-7911

CHECKLIST OF ITEMS TO BRING TO SCHOOL

- ☐ Face coverings (preferably two)
- ☐ Proper attire for going outside for breaks and physical education.
- ☐ Water bottle.
- ☐ Chromebook if requested by teacher.

RIDING THE BUS

- ☐ Face covering **MUST** be on at all times.
- ☐ Students will sit in assigned seats.
- ☐ Members of the same household will sit together.

EARLY DROP OFF – 7:30 – 7:50

- ☐ Enter through the PAC doors
- ☐ Students are seated 6 feet apart in the gym at desks.
- ☐ Face coverings are required at all times.

BREAKFAST – 7:50 – 8:00

- ☐ Breakfast is **FREE** to **ALL** students through at least 12/31/2020.
- ☐ Students on buses and in gym who are eating breakfast will pick up a “Grab-n-Go” breakfast from the concession stand and return to the gym to eat.
- ☐ Students may only remove masks when they are seated and eating.

START OF SCHOOL DAY – 8:00

- ☐ All students will go to their classes at 8:00

THROUGHOUT THE DAY

- ☐ Face coverings are required at all times.
- ☐ Teachers will schedule mask breaks no less than once every hour.
- ☐ Mask breaks will occur outside.

LUNCH

- ☐ Lunch is **FREE** to **ALL** students through at least 12/31/2020
- ☐ All grade levels will eat their lunch in the cafeteria and be socially distanced.
- ☐ The microwave will **NOT** be available.
- ☐ Any time a student is standing, they **MUST** have a mask on.

DISMISSAL FOR BUSES

- ☐ Students load buses at 2:55

PARENT PICK UP – 2:55 – 3:10

PICKUP FROM THE
CAFETERIA ENTRANCE

WALKERS

Dismissed at 3:02

**FACE COVERINGS ARE REQUIRED AT ALL TIMES INSIDE THE BUILDING AND ON SCHOOL BUSES.
GAITERS, BANDANNAS, AND FACE COVERINGS WITH VENTS ARE NOT ALLOWED**